



ST STANISLAUS' COLLEGE

220 Bentinck Street (PO Box 97) Bathurst NSW 2795
Telephone: 02 6331 4177 Fax: 02 6334 4285
www.stannies.com

Enrolment Application

Day student Full Boarding Weekly Boarding 4 nights (Mon - Fri) Weekly Boarding 5 nights (Sun - Fri)

Commencement Year (eg 2018, 2019, 2020): _____ Year Group (eg Year 7): _____

Mother / Guardian Name: _____

Father / Guardian Name: _____

STUDENT DETAILS

Surname: _____

Given Names: _____

Student's preferred given name: _____ Date of Birth: _____

Student's residential address: _____

_____ Post Code: _____

Parent's best contact number during school hours: _____

Parent's preferred email: _____

Student's present school: _____

Student's previous schools (if applicable): _____

Student's present year group: _____

NESA student number (Yrs 10, 11 and 12 only). Available from present school: _____

Citizenship/Residency

Is the student an Australian Resident? Yes No

What is the student's citizenship? _____

In which country was the student born? Australia Other, please specify _____

Languages

Does the student speak a language other than English at home?

No, English only Yes, please specify _____

Aboriginal/Torres Strait Islander

Is the student of Aboriginal or Torres Strait Islander origin?

No Yes, Torres Strait Islander
 Yes, Aboriginal Yes, both Aboriginal and Torres Strait Islander

Religion

Catholic Non-Catholic, please specify _____

OFFICE USE ONLY

Accepted: Yes No

Form 01/2018 AC:01510 N/G3

Head of College: Date:

Date Entrance Fee Paid: Receipt #: Amount: \$

Delta-Link Family #: Edumate Student #:

STUDENT DETAILS CONTINUED

Other Details:

Is the student’s father an Old Boy of St Stanislaus’ College No Yes If yes, what years did he attend? _____

Does the student have any brothers associated with the College No Yes

If so, please list below if past, current or future students

Name/s _____ Year _____

_____ Year _____

_____ Year _____

Any other comments: _____

INFORMATION ON DIAGNOSED DISABILITY(IES), SPECIFIC LEARNING NEEDS, MEDICAL CONCERNS OR WELLBEING ISSUES

Does your son have any diagnosed social, emotional or intellectual difficulties or special medical or learning needs which may impact on his being able to take full advantage of the programs offered at the College? Yes No

These MUST be disclosed to ensure that the College is able to meet your son’s education needs. The College endeavours to meet the special education needs of students. The College does not use disclosure of any special needs as a criterion for admission unless the College would suffer unjustifiable hardship in meeting the needs of your son.

Has your son been assessed as:

- ADD (hyperactivity ADHD) Yes No
- ADD (non-hyperactivity) Yes No
- Other behaviour disorder Yes No
- Vision Impairment Yes No
- Hearing Impairment Yes No
- Intellectual disability Yes No
- Speech and language disorder Yes No
- Autism Yes No
- Learning Difficulty (including Dyslexia, Dyspraxia) Yes No
- ESL (English as a Second Language) Yes No
- Medical Concerns Yes No
- Wellbeing Issues Yes No
- Other Yes No

If YES to any of the above, please attach all relevant documentation from Specialists.

If YES, is there any relevant information not reported within the documentation?

SPECIAL CIRCUMSTANCES

Has the Student any history of acting out physically or verbally?

Acting out can include any behaviour that seriously interferes with the physical or psychological health, safety and wellbeing of staff, students or other such as bullying, harassment, intimidation or threatening behaviour.

No Yes If yes, please provide details:

If yes, did this involve being suspended or excluded from any previous schools No Yes

If yes, please provide details:

Are there any circumstances about the student seeking to be enrolled that the school should know prior to enrolment?

No Yes If yes, please provide a brief description of the circumstances:

PARENT/GUARDIAN INFORMATION**Parent/Guardian 1**

Relationship to Student _____

Title: Mr / Mrs / Ms / Miss / Dr

Surname: _____

Given names: _____

Preferred Given name: _____

Residential address: _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Home telephone: _____

Business telephone: _____

Mobile: _____

Email address: _____

Religion: _____

Citizenship/ResidencyAre you an Australian Resident: Yes No

What is your Citizenship: _____

In which country were you born: Australia Other, please specify _____**Languages**

Do you speak a language other than English at home?

 No, English only Yes, please specify _____**Aboriginal/Torres Strait Islander**

Are you of Aboriginal or Torres Strait Islander origin?

 No Yes, Torres Strait Islander Yes, Aboriginal Yes, both Aboriginal and
Torres Strait IslanderIf Yes, please state Tribal background
_____Please state if you or your son is a Member of a Land
Council: Not a Member Yes, Member of _____**Parent/Guardian 2**

Relationship to Student _____

Title: Mr / Mrs / Ms / Miss / Dr

Surname: _____

Given names: _____

Preferred Given name: _____

Residential address: _____

_____ Post code: _____

Postal address: _____

_____ Post code: _____

Home telephone: _____

Business telephone: _____

Mobile: _____

Email address: _____

Religion: _____

Citizenship/ResidencyAre you an Australian Resident: Yes No

What is your Citizenship: _____

In which country were you born: Australia Other, please specify _____**Languages**

Do you speak a language other than English at home?

 No, English only Yes, please specify _____**Aboriginal/Torres Strait Islander**

Are you of Aboriginal or Torres Strait Islander origin?

 No Yes, Torres Strait Islander Yes, Aboriginal Yes, both Aboriginal and
Torres Strait IslanderIf Yes, please state Tribal background
_____Please state if you or your son is a Member of a Land
Council: Not a Member Yes, Member of _____

Parent/Guardian 1 continued

Occupation

Current Employer: _____

Occupation: _____

Occupation Group (Write 1, 2, 3, 4 or 8): _____

Please select the appropriate parental occupation group from the list on page 6 of this booklet. If you have not been in paid work or have retired within the last 12 months please write 8.

School Education

What is the highest year of Primary or Secondary School you have completed? For persons who have never attended school mark "Year 9 or equivalent" (Please mark one box only)

- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent

Non-School Education

What is the level of the highest qualification you have completed? (Please mark one box only)

- Bachelor Degree or above
- Advanced Diploma/Diploma
- Certificate I to IV (including Trade Certificate)
- No Non-School Qualification

Parent/Guardian 2 continued

Occupation

Current Employer: _____

Occupation: _____

Occupation Group (Write 1, 2, 3, 4 or 8): _____

Please select the appropriate parental occupation group from the list on page 6 of this booklet. If you have not been in paid work or have retired within the last 12 months please write 8.

School Education

What is the highest year of Primary or Secondary School you have completed? For persons who have never attended school mark "Year 9 or equivalent" (Please mark one box only)

- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent

Non-School Education

What is the level of the highest qualification you have completed? (Please mark one box only)

- Bachelor Degree or above
- Advanced Diploma/Diploma
- Certificate I to IV (including Trade Certificate)
- No Non-School Qualification

The student resides with: Both Parents Mother Father Guardian

IF BIRTH PARENTS ARE NOT LIVING TOGETHER, PLEASE COMPLETE THE SECTION BELOW.

This is important information to help avoid confusion and possible embarrassment.

Please indicate your answer by marking the appropriate box:

- Parents Separated Father Deceased Father remarried
- Parents Divorced Mother Deceased Mother remarried

Who does the College communicate with for day-to-day matters: Mother Father Guardian

Who receives copies of correspondence from the College: Mother Father Guardian

Who will be primarily responsible for the payment of fees: Mother Father Guardian

Email address for school fee invoices: _____

*If there is a change to this email address, please notify the College immediately.

Where relevant, please attach copies of any Family Court or other Court orders.

PARENTAL OCCUPATION GROUPS

(See page 5)

Group 1:

Senior management in large business organisation, government administration and defence, and qualified professionals.

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager (Section head or above), regional director, health/education/ police/fire services administrator.

Other administrator [school principal, faculty head/ dean, library/ museum/ gallery director, research facility director].

Defence Forces Commissioned Officer.

Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.

Health, Education, Law, Social Welfare, Engineering, Science, Computing professional.

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer].

Air/sea transport [aircraft/ship's captain/officer/ pilot, flight officer, flying instructor, air traffic controller]

Group 2:

Other business managers, arts/media/sportspersons and associate professionals.

Owner/ manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.

Specialist manager [finance/ engineering/production/ personnel/ industrial relations/ sales/marketing].

Financial services manager [bank branch manager, finance/ investment/insurance broker, credit/loans officer].

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency].

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official].

Associate professionals generally have diploma/technical qualifications and support managers and professionals.

Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional.

Business administration [recruitment/employment/ industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces Senior Non-Commissioned Officer

Group 3:

Tradesmen/women, clerks and skilled office, sales and service staff.

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/ filing clerk, betting clerk, stores/ inventory clerk, purchasing/order clerk, freight/transport/ shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk].

Skilled office, sales and service staff.

Office [secretary, personal assistant, desktop publishing operator, switchboard operator].

Sales [company sales representative, auctioneer, insurance agent/ assessor/loss adjuster, market researcher].

Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4:

Machine operators, hospitality staff, assistants, labourers and related workers.

Drivers, mobile plant, production/processing machinery and other machinery operators.

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper].

Office assistants, sales assistants and other assistants.

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant].

Sales [sales assistant, motor vehicle/ caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker].

Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant].

Labourers and related workers. Defence Forces ranks below senior NCO not included above.

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand].

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

ENROLMENT TERMS

1. THE APPLICATION PROCESS

- 1.1 By signing this application I/we request St Stanislaus' College Bathurst (the "College") to accept the student identified in this application (the "student") for enrolment as a student at the College on these terms.
- 1.2 Before the College determines whether or not to accept this application:
 - I/We must provide the College with the following information:
 - 2 recent School reports for the student;
 - the student's most recent NAPLAN report;
 - a copy of the student's birth certificate;
 - the College may require additional information from me/us or meetings with the Head of College or other staff; and
 - the non-refundable enrolment fee to cover the cost of processing this application must be paid to the College.
- 1.3 If the College accepts this application it will notify me/us in writing.
- 1.4 The College has absolute discretion to determine whether or not to accept this application and need not give any reasons for its decision.

2. CONSENT TO ACCESS DOCUMENTS

- 2.1 Medical Treatment:
If the student should require urgent medical treatment, I/we authorise the College staff to seek medical attention and I/we agree to meet all costs.
- 2.2 Use of student information:
I/We consent to the College contacting the student's previous school(s) in order to collect information relevant to this application.
I/We consent to the student being identified (including being named, photographed, recorded in audio, video or other digital media) used to promote the College unless a written direction to the College is included in this application or submitted prior to commencement of enrolment.

3. FEES AND CHARGES

- 3.1 I/We accept that enrolment carries an obligation to pay all school fees and charges in accordance with the Fee Schedule for the relevant year.
- 3.2 I/We also agree to pay for all extra goods and services provided by the College to the Student as invoiced to us.
- 3.3 I/We understand that an inability to pay fees should not prevent me/us from making an enrolment application. I/we are urged to discuss any hardship circumstances with the College Accountant and/or Head of College, as well as complete the required application for fee assistance.

4. ABSENCE, WITHDRAWAL AND EXCLUSION OF A STUDENT

Absence

- 4.1 I/We acknowledge that, if the student is absent from College, I/we are not entitled to any deduction from, or refund of, fees.

Notice of withdrawal

- 4.2 If I/we wish to withdraw the student we must give the Head of College at least one full term's prior notice in writing. If we do not do so we agree to pay the equivalent of a half-term payment as set out in the Fee Schedule for the relevant year.

5. EXPECTATIONS FOR PARENTS

- 5.1 Application for enrolment of your son at St Stanislaus' College, Bathurst means that you are choosing a Catholic education for him. It requires your commitment to support the philosophy, values and aims of the College and a willingness to support their implementation. Specifically it means:
 - religious education is a core subject
 - policies, practices and procedures are developed within a Catholic framework
 - all students participate in the prayer and liturgical life of the College.
- 5.2 Your son is expected to adhere to the high standards of the College for:
 - behaviour and self discipline including adherence to anti-bullying policies
 - compulsory attendance at school
 - application to course work and study
 - participation in College activities
 - commitment to and involvement in the religious life of the College
 - uniform and grooming
 Your support of all College expectations is essential to assist your son to attain these goals.

6. COMMENCEMENT OF ENROLMENT

The official enrolment commences with the completion of an Enrolment Application form, inclusive of the acceptance of the enrolment terms and conditions, the receipt of the entrance fee by the school, and the issue of an acceptance of enrolment letter.

Please provide your reasons for application for enrolment at St Stanislaus' College:

EMERGENCY CONTACT

Please provide name, relationship to student and full contact details:

CHECKLIST

The following items are required to complete your application for enrolment. Please check to ensure that you have included them.

Enrolment fee: \$150 Day student \$300 Boarding student

- A copy of your son's birth certificate
- Student Medical Consent and Procedure form
- Copies of the last two school reports
- Copies of NAPLAN test results
- Learning Needs Specialist documentation (if applicable)
- Medical documentation (if applicable)
- Copies of any Family Court or Court orders (if applicable)
- Fee Assistance Form (if applicable)
- Any other relevant documentation (if applicable)

DECLARATION

I/we _____ have read and agree to the responsibilities stated above in 'Enrolment Terms and Expectations of Parents' and apply for enrolment of my/our son subject to the above conditions. I/we declare that the information provided in this Enrolment Application is, to the best of my/our knowledge and belief, accurate and complete. I/we recognise that, should statements in this application later prove to be false or misleading, any decision made as a result of this application may be reversed.

Signature: _____
Mother / Carer

Date: _____

Signature: _____
Father / Carer

Date: _____